



International Exhibition of Machinery,
Plants and Technologies for Agriculture
and Animal Husbandry
BARI, 9 - 12 OCTOBER 2025

BARI · NUOVA FIERA DEL LEVANTE · EXHIBITION CENTER

HALL
STAND

FORM 0

MANDATORY FORM

Exhibitor (Company name) _____

Company person in charge _____

Mobile _____ Email _____

EXHIBITOR: full address _____

City _____ Postcode _____ Country _____

Mobile _____ Email _____ VAT N... _____

THE COMPANY DECLARES ITS WILLING TO REALIZE (mark the item of interest with X):

	STAND BUILDING TYPE <i>The area is "raw space"</i>	REQUIRED DOCUMENTS
<input type="checkbox"/>	No set-up Please note! Placing of carpet on the stand floor is mandatory	You have to send to allestimenti@unacoma.it <ul style="list-style-type: none">Form 0
<input type="checkbox"/>	READY MADE STAND requested to Agrilevante Secretariat	You have to send to allestimenti@unacoma.it <ul style="list-style-type: none">Form 0
<input type="checkbox"/>	STANDARD A standard set-up is defined as one in which all of the following conditions are met: <ul style="list-style-type: none">Height of structures less than or equal to 3.00 mUse of "American" type lattice metal structures with overall development less than or equal to 32.00 m or with free structural span less than or equal to 8.00 mHorizontal metal or other material structures with free span less than or equal to 4.50 mAbsence in the booth of platforms more than 0.80 m high	You have to send to allestimenti@unacoma.it <ul style="list-style-type: none">Form 0Project complete with floor plan, elevations and dimensioned sections, axonometry and 3D render
<input type="checkbox"/>	NON STANDARD An out-of-standard set-up is defined as one in which even one of the following conditions occurs: Height of structures greater than 3.00 m <ul style="list-style-type: none">Use of "American" type lattice metal structures with overall development greater than 32.00 m or with free structural span greater than 8.00 mHorizontal metal or other material structures with free span greater than 4.50 mInstallation in the booth of platforms with a height exceeding 0.80 mConstruction of mezzanines of any size	You have to send to allestimenti@unacoma.it <ul style="list-style-type: none">Form 0Authorization form(see attachment 1)Project complete with floor plan, elevations and dimensioned sections, axonometry and 3D render, stamped and signed by a Technician licensed under Italian lawInspection stamped and signed by a Technician qualified under Italian law

**IN ADDITION, FOR STANDARD AND NON-STANDARD SET-UPS ONLY, THE EXHIBITOR DECLARES THAT
PLEASE NOTE! DO NOT FILL THE FOLLOWING FIELDS IN CASE YOU ALREADY BOOKED A READY-MADE STAND**

the stand will be set up (mark the item of interest with an X):

☐ directly (with its own staff)

☐ by the following stand builder:

Company name _____

Address _____

In charge _____

Mobile _____ E-mail _____

SECURITY/PROJECT MANAGER on site during assembling and dismantling of the area (Mandatory):

Name and surname _____

Mobile _____ E-mail _____

TECHNICAL NORMS FOR THE PROJECT AND SETTING UP OF STANDS

GENERAL RULES

All responsibility for the statics of the stands and signs remains exclusively borne by the exhibiting company, which expressly exonerates FederUnacoma Surl and Nuova Fiera del Levante for any damage caused to itself or third parties. In addition, FederUnacoma Surl and Nuova Fiera del Levante are excluded from any responsibility related to the execution of stand set-up work in general, both towards third parties and the staff employed, responsibility for which remains exclusively with the commissioning stand fitter and/or exhibiting company. The Organiser reserves the right to inform the Exhibitor, at any time, of any changes to the stand set-up project that it deems, in its sole discretion, necessary.

The Organiser reserves the right to verify, during the stand set-up phase, the compliance of the stand with the criteria for the definition of a standard stand design.

For non-standard structures set up without the advance authorisation of FederUnacoma, the Exhibitor will be obliged to modify the set-up in order to return to the standard category or to remove the non-standard elements. In case of non-compliance on the part of the exhibitor, FederUnacoma reserves the right to take action or to implement the necessary changes to the stand with its own staff, charging the exhibitor for the related costs.

FederUnacoma's authorisation to carry out the project does not imply approval of the project itself in terms of safety; compliance of the project with current safety regulations is the exclusive responsibility of the stand builder.

In case of non-standard structures, in addition to the full project signed and stamped by a qualified technician, it is also necessary to submit the Evaluation Report of the structures concerned, also signed and stamped by a qualified technician, including the load conditions that will occur during assembly and disassembly according to the planned construction method and a detailed description of all the materials constituting the project.

Qualified technician means a technician qualified according to Italian law; the technician shall affix his legible signature and stamp of the professional register.

DELIMITATION OF STANDS

The assigned area is identified by means of paint lines or adhesive tapes, as there are no boundary walls; you are required to contain your set-up within the assigned area.

It is mandatory for exhibitors to place carpet on the stand floor.

SET-UPS IN OUTDOOR AREA

In general, setting up stands in outdoor areas is not permitted unless specifically authorized by the Organizer;

BACK WALLS.

In the interest of all exhibitors as well as the general image of the event, the back of the walls bordering other stands or facing the corridor must be finished and white in colour. It is the responsibility of exhibitors to make any agreements with neighbouring companies on the basis of the type of stand construction they intend to carry out by filling out the "Stand Authorisation Request" form (attached to Form 0).

If, during the setting-up operations, there should be any disputes between exhibitors or it is judged necessary to intervene, in accordance with the above principle, the Organising Secretariat - directly or through its appointed staff - reserves the right to take all measures necessary to guarantee the standards of the exhibition, including direct action with a charge of no less than € 1,000.00 to the negligent exhibitor.

STAND HEIGHTS

Unless subject to prior verification by FederUnacoma Surl, stand fittings must not exceed a height of three metres and, in any case, must always be contained within the maximum height limits of each hall;

In order to receive such authorisation, the Exhibitor must obtain authorisation on the appropriate form from neighbouring Exhibitors, failing which the Exhibitor will be required to comply with the maximum limit indicated.

SIGNS

It is permitted to display signs with the company's brand name on its stand, at a placement height of more than 2.50 m positioned both horizontally and vertically. Signs placed on the border between two adjacent stands may display graphic elements on the side facing the inside of the stand only.

In stands placed in an outdoor area, signage up to four meters from the ground is permitted. The installation of advertising calls such as signs, illuminated signs, banners and flags is permitted only within the permitted dimensional, area and height limits of the stands. Outside these limits, the exhibiting firm will take care to request prior authorization from FederUnacoma Surl. The use of advertising banners both inside and outside the pavilions is absolutely not permitted. In case of non-compliance with this prohibition, FederUnacoma Surl will arrange - without prior notice - for their removal and storage, charging the relative expenses to the exhibiting company, and will not, however, assume any responsibility for damage of any kind resulting from removal operations.

SUSPENSION POINTS

No suspension points can be installed in any of the Halls of the Nuova Fiera del Levante exhibition center.

EMERGENCY EXITS AND ESCAPE ROUTES

It is forbidden to obstruct or compromise with set-ups the accessibility of the emergency exits and escape routes of the halls, compromising the signs referring to them. The configuration of exhibition spaces must always ensure relative functionality and visibility. In front of emergency exits and on the perimeter of their buffer area, walls with a height that prevents the visibility of these exits cannot therefore be built, and at least one passageway must be guaranteed to make the exits usable. In case it is necessary, the exhibitor must ensure that safety signs are integrated within his exhibition area.

The arrangement of machinery within the booth must also be such that it does not obstruct or impair accessibility and accessibility to emergency exits.

RAISED AREAS (MEZZANINES)

Raised offices or representation areas (mezzanines) are allowed from 2.50 m in height and for a maximum width equal to 60% of the area of the lower floor to be built in non-perimeter areas, spaced at least 50 cm apart, of the stand.

It is specified that the setting up of a second floor must have received written approval of the project from FederUnacoma Surl and Nuova Fiera del Levante after obtaining the necessary technical documentation.

PLATFORMS

Platforms are permitted, in the construction of which the Exhibitor is required to comply with the regulations pertaining to the removal of architectural barriers. Each platform must be connected to the floor of the pavilion, in the passages intended for the public with gradinies of adequate rise and tread and with at least one slide with a slope of no more than 8%. Each stall equipped with a platform must be accessible with at least one chute. Steps or slides must not obstruct the paths of the public in the aisle.

FALSE CEILINGS AND CEILINGS

Stand roofs are allowed only if they are made with suspended ceilings or wide mesh ceilings that allow the proper use of fire and air conditioning systems.

GLAZED WALLS

If the set-up also includes glazed walls placed in direct contact with the public, these walls must comply with EU Construction Products Regulation 305/2011, implemented by Legislative Decree No. 16 of 16.06.2017, as well as subsequent amendments and additions. Large glazed walls with a load-bearing function must be integrated with the appropriate support structure (e.g. metal frame).

DISPUTES

In the event of any disputes arising between exhibitors during set-up, the Organiser shall decide at their own discretion how to settle these, even in derogation of the rules contained in these regulations. No claims for any kind of damage may be made against the Organiser and/or Nuova Fiera del Levante as a result of the decisions taken by them on the settlement of disputes.

Date _____

Stamp and signature _____



ALLEGATO 1 – MODULO DI AUTORIZZAZIONE ALLESTIMENTI

ATTACHMENT N.1 – EXHIBITION SET-UP AUTHORIZATION FORM

La sottoscritta Azienda (*The Exhibitor company*):

Pad. (*Hall.*) Stand. (*Booth.*)

AUTORIZZA IL PROGETTO DI ALLESTIMENTO

HEREBY AUTHORIZES THE EXHIBITION SET-UP

dell'Azienda (*Of the following adjacent company*): _____

Pad. (*Hall.*) _____ Stand. (*Booth.*) _____

Richiesta ricevuta in data (*Receiving date*) _____ / _____ / _____

da (*from*):

☐ ESPOSITORE (*EXHIBITOR*) _____

☐ ALLESTITORE (*STAND BUILDER*) _____

NOTE (NOTES):

Data (*Date*),

Timbro e Firma del legale rappresentante

Stamp and signature of legal representative