



AGRILEVANTE
by **eima**

International Exhibition
of Machinery, Plants and
Technologies for Agriculture
and Animal Husbandry

eima@federunacoma.it
www.agrilevante.eu

TO THE EXHIBITING COMPANIES OF AGRILEVANTE by EIMA 2023

we recommend to forward a copy of these provisions to the fitting company

Object: **AGRILEVANTE 2023 – General provisions**

MANDATORY FORMS

The mandatory forms, available in the dedicated section of the reserved area <https://www.agrilevante.eu/it/areariservata/login.php>, must be sent to the Organising Secretariat (agrilevante@federunacoma.it) **by 11 September 2023**.

Set-ups must be made in compliance with the provisions of Form 0, compulsory for all exhibitors, the General Conditions of Participation, and the Information on specific risks existing in the exhibition centre and the Circular on safety at work within Agrilevante 2023.

SETTING UP CALENDAR

The stands will be made available to exhibitors from **8:00 a.m. to 8:00 p.m.** according to the following schedule:

		29/09	30/09	01/10	02/10	03/10	04/10
Hall	19 - 20 e NUOVO						
	Outdoor area 47 west						
	Husbandry zone						

Access to the exhibition centre with transport vehicles must take place from the **AGRICULTURE** Entrance in Piazzale Vittorio Emanuele Orlando and from the **EDILIZIA** Entrance in Viale Maratona as shown in the floor plan of the exhibition centre attached to this document.

Persons in charge of access to the exhibition centre during the set-up and dismantling phases must submit to the persons in charge of the access gates, Form 1, "*Accreditation for accessing to the exhibition centre*" available in the reserved area of the Agrilevante website.

This Form may also be filled in at the entrance gates if necessary.

VEHICLE ACCESS TO THE HALLS

In accordance with regulations issued by the health authorities, access of transport vehicles into the halls is forbidden: the only exceptions allowed will be electric forklifts or those equipped with catalytic converters, as well as explicitly authorised vehicles (in the event of objective impossibility of alternative unloading of particularly bulky and heavy materials).

It is forbidden for any type of vehicle (even broken down) to park inside the exhibition centre during the hours when it is closed to the public.

FEDERUNACOMA s.u.r.l.

Headquarters of Rome:
Via Venafrò, 5
00159 Roma - Italy
Tel. (+39) 06 432981
Fax (+39) 06 4076370
info@federunacoma.it
www.federunacoma.it

Office of Bologna:
Viale A. Moro, 64 - Torre 1
40127 Bologna - Italy
Tel. (+39) 051.633.3957
Fax (+39) 051.633.3896
technical.dept@federunacoma.it

Office of Bruxelles:
1, avenue de la Joyeuse Entrée
B 1040 Bruxelles
Tel (+32 2) 2861233
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EXHIBITION DATE AND HOURS

The exhibition will be open to the public from 5 to 8 October 2023 from 9 a.m. to 7 p.m.

On the first day of the event, Exhibitors will be able to enter from 8.00 a.m., while for the other days from 8.30 a.m. Exit is by 7.30 p.m. on every day.

In order to enter the exhibition centre during the event days, it will be necessary to present the Exhibitor Card at the access gates.

Exhibitor Cards are personalised and available in the reserved area.

DISMANTLING CALENDAR

The dismantling of the stands shall be carried out, from 8 a.m. to 8 p.m., according to the following calendar:

		9/10	10/10
Hall	19 - 20 e NUOVO		
	Outdoor area 47 Ovest		
	Animal husbandry zone		

On the evening of 8 October, only carry-on items will be allowed to be removed from the stand from 8 p.m.

EXIT VOUCHERS

Please note that from this edition no exit vouchers will be issued by the FederUnacoma Surl Administration Office.

PARKING

During the days of the exhibition, exhibitors will be able to use a parking area in front of the Verdi entrance, which can be accessed by showing a car badge.

This badge can be collected from 4 October 2023 at the Exhibition Secretariat offices located in the Nuovo Hall, Piazzale 47 West side.

Please consult Art. 16 of the General Conditions of Participation for full details.

CATALOGUE

The catalogue will be available from 4 October 2023 at the Exhibition Secretariat offices located in the Nuovo Hall, at Piazzale 47 West.

TECHNICAL INNOVATION COMPETITION

The machinery and equipment of the companies awarded in the Technical Innovation Competition will be exhibited in a dedicated area at Piazzale 47 West.

CONVENTION CENTRE / PRESS AREA

Exhibitors wishing to organise presentations, press conferences, etc. are invited to contact the FederUnacoma Press Office - ufficio.stampa@federunacoma.it in advance to request the availability of a conference room at the Convention Centre.

FIRE EXTINGUISHERS

Fire extinguishers will be provided by the Organisation at no charge to the exhibitor.

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CLEANING

Stand "delivery" cleaning must be carried out by the exhibitor or its stand builder.

For ready-made stands only delivery cleaning will be carried out.

During the days of the exhibition, stand cleaning, including ready-made stands, is at the charge of the Exhibitor, who may book the service by filling in the dedicated form in the reserved area of the website www.agrilevante.eu.

CARPET LEAVING IN THE BOOTHS

Exhibitors and fitters are compelled, when dismantling their stands, to arrange for the removal of the carpeting used on their stands, in order to avoid being charged for its removal and waste disposal.

SOUND TRANSMISSIONS, COPYRIGHT PAYMENTS - SIAE

As a general rule, Exhibitors are not allowed to use equipment for the reproduction of music and sound. Exceptions may be authorised in writing. The authorisation may be revoked with immediate effect at any time. Any authorisation shall not exempt the Exhibitor from using the equipment in such a way as not to cause disturbance to other Exhibitors and visitors, paying particular attention to noise pollution regulations (maximum permitted limit 75 dB - decibel) and shall also not exempt the Exhibitor from the obligation to comply, at his own care and expense, with the provisions of current copyright laws. For the completion of the necessary paperwork, interested parties may apply directly to **S.I.A.E.**, CORSO VITTORIO EMANUELE II, 20/A - 70122 BARI, Tel 080 5210415 - Fax 080 5246089 - Email bari@siae.it . The relationship is intended exclusively between S.I.A.E. and the exhibitor, who shall be responsible for all obligations, charges and possible sanctions, which may arise from non-compliance with laws and regulations.

SURVEILLANCE, THEFTS AND INSURANCE

Exhibitors, directly or by means of their own staff, must provide surveillance of the stand during set-up, stand dismantling and during opening hours to the public. FederUnacoma Surl and Nuova Fiera del Levante, while providing a day and night surveillance service inside the exhibition centre, are exonerated from any and all responsibility for any theft and/or damage.

In the interest of the Exhibitor, the Organiser has stipulated an agreement with the insurance company UNIPOLSAI ASSICURAZIONI - Agenzia Meass Consulting srl - code 39464, the details of which can be found in the dedicated section of the reserved area of the website www.agrilevante.eu.

Please note that the insurance included in the participation fee only covers Civil Liability towards Third Parties. Should exhibitors wish to benefit from further coverage, they may take out an appropriate insurance policy to cover risks not included in the above-mentioned policy.