



International Exhibition of Machinery,  
Plants and Technologies for Agriculture  
and Animal Husbandry  
BARI, 5 - 8 OCTOBER 2023

BARI · NUOVA FIERA DEL LEVANTE · EXHIBITION CENTER

HALL
STAND

## FORM 0

**MANDATORY FORM**


Exhibitor (Company name) \_\_\_\_\_

Company person in charge \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

EXHIBITOR: full address \_\_\_\_\_

City \_\_\_\_\_ Postcode \_\_\_\_\_ Country \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_ VAT N... \_\_\_\_\_

**THE COMPANY DECLARES ITS WILLING TO REALIZE (mark the item of interest with X):**

	<b>STAND BUILDING TYPE</b> <i>The area is "raw space"</i>	<b>REQUIRED DOCUMENTS</b>
<input type="checkbox"/>	No set-up	You have to send to <a href="mailto:allestimenti@unacoma.it">allestimenti@unacoma.it</a> <ul style="list-style-type: none"><li>Form 0</li></ul>
<input type="checkbox"/>	READY MADE STAND requested to Agrilevante Secretariat	You have to send to <a href="mailto:allestimenti@unacoma.it">allestimenti@unacoma.it</a> <ul style="list-style-type: none"><li>Form 0</li></ul>
<input type="checkbox"/>	<b>STANDARD</b> A standard set-up is defined as one in which all of the following conditions are met: <ul style="list-style-type: none"><li>Height of structures less than or equal to 3.00 m</li><li>Use of "American" type lattice metal structures with overall development less than or equal to 32.00 m or with free structural span less than or equal to 8.00 m</li><li>Horizontal metal or other material structures with free span less than or equal to 4.50 m</li><li>Absence in the booth of platforms more than 0.80 m high</li></ul>	You have to send to <a href="mailto:allestimenti@unacoma.it">allestimenti@unacoma.it</a> <ul style="list-style-type: none"><li>Form 0</li><li>Project complete with floor plan, elevations and dimensioned sections, axonometry and 3D render</li></ul>
<input type="checkbox"/>	<b>NON STANDARD</b> An out-of-standard set-up is defined as one in which even one of the following conditions occurs: Height of structures greater than 3.00 m <ul style="list-style-type: none"><li>Use of "American" type lattice metal structures with overall development greater than 32.00 m or with free structural span greater than 8.00 m</li><li>Horizontal metal or other material structures with free span greater than 4.50 m</li><li>Installation in the booth of platforms with a height exceeding 0.80 m</li><li>Construction of mezzanines of any size</li></ul>	You have to send to <a href="mailto:allestimenti@unacoma.it">allestimenti@unacoma.it</a> <ul style="list-style-type: none"><li>Form 0</li><li>Authorization form (see attachment 1)</li><li>Project complete with floor plan, elevations and dimensioned sections, axonometry and 3D render, stamped and signed by a Technician licensed under Italian law</li><li>Inspection stamped and signed by a Technician qualified under Italian law</li></ul>

## IN ADDITION, FOR STANDARD AND NON-STANDARD SET-UPS ONLY, THE EXHIBITOR DECLARES THAT

the stand will be set up (mark the item of interest with an X):

directly (with its own staff)

by the following stand builder:

Company name \_\_\_\_\_

Address \_\_\_\_\_

In charge \_\_\_\_\_

Mobile \_\_\_\_\_ E-mail \_\_\_\_\_

### SECURITY/PROJECT MANAGER on site during assembling and dismantling of the area (Mandatory):

Name and surname \_\_\_\_\_

Mobile \_\_\_\_\_ E-mail \_\_\_\_\_

## TECHNICAL NORMS FOR THE PROJECT AND SETTING UP OF STANDS

### **GENERAL RULES**

All responsibility for the statics of the stands and signs remains exclusively borne by the exhibiting company, which expressly exonerates FederUnacoma Surl and Nuova Fiera del Levante for any damage caused to itself or third parties. In addition, FederUnacoma Surl and Nuova Fiera del Levante are excluded from any responsibility related to the execution of stand set-up work in general, both towards third parties and the staff employed, responsibility for which remains exclusively with the commissioning stand fitter and/or exhibiting company. The Organiser reserves the right to inform the Exhibitor, at any time, of any changes to the stand set-up project that it deems, in its sole discretion, necessary.

The Organiser reserves the right to verify, during the stand set-up phase, the compliance of the stand with the criteria for the definition of a standard stand design.

For non-standard structures set up without the advance authorisation of FederUnacoma, the Exhibitor will be obliged to modify the set-up in order to return to the standard category or to remove the non-standard elements. In case of non-compliance on the part of the exhibitor, FederUnacoma reserves the right to take action or to implement the necessary changes to the stand with its own staff, charging the exhibitor for the related costs.

FederUnacoma's authorisation to carry out the project does not imply approval of the project itself in terms of safety; compliance of the project with current safety regulations is the exclusive responsibility of the stand builder.

In case of non-standard structures, in addition to the full project signed and stamped by a qualified technician, it is also necessary to submit the Evaluation Report of the structures concerned, also signed and stamped by a qualified technician, including the load conditions that will occur during assembly and disassembly according to the planned construction method and a detailed description of all the materials constituting the project.

Qualified technician means a technician qualified according to Italian law; the technician shall affix his legible signature and stamp of the professional register.

### **DELIMITATION OF STANDS**

The assigned area is identified by means of paint lines or adhesive tapes, as there are no boundary walls; you are required to contain your set-up within the assigned area.

### **SET-UPS IN OUTDOOR AREA**

In general, setting up stands in outdoor areas is not permitted unless specifically authorized by the Organizer;

### **BACK WALLS.**

The back of walls bordering other stands or facing an aisle must be perfectly finished and painted white.

### **STAND HEIGHTS**

Unless authorized in advance by FederUnacoma Surl, stand set-ups must not exceed a height of three meters and, in any case, must always be contained within the maximum height limits of each hall;

In order to receive such authorization, the Exhibitor must obtain written clearance from neighboring Exhibitors; the Organizer will provide a special form for requesting such clearance, failing which the Exhibitor will be required to adhere to the maximum limit indicated;

## **SIGNS**

It is permitted to display signs with the company's brand name on its stand, at a placement height of more than 2.50 m positioned both horizontally and vertically. Signs placed on the border between two adjacent stands may display graphic elements on the side facing the inside of the stand only.

In stands placed in an outdoor area, signage up to four meters from the ground is permitted. The installation of advertising calls such as signs, illuminated signs, banners and flags is permitted only within the permitted dimensional, area and height limits of the stands. Outside these limits, the exhibiting firm will take care to request prior authorization from FederUnacoma Surl. The use of advertising banners both inside and outside the pavilions is absolutely not permitted. In case of non-compliance with this prohibition, FederUnacoma Surl will arrange - without prior notice - for their removal and storage, charging the relative expenses to the exhibiting company, and will not, however, assume any responsibility for damage of any kind resulting from removal operations.

## **EMERGENCY EXITS AND ESCAPE ROUTES**

It is forbidden to obstruct or compromise with set-ups the accessibility of the emergency exits and escape routes of the halls, compromising the signs referring to them. The configuration of exhibition spaces must always ensure relative functionality and visibility. In front of emergency exits and on the perimeter of their buffer area, walls with a height that prevents the visibility of these exits cannot therefore be built, and at least one passageway must be guaranteed to make the exits usable. In case it is necessary, the exhibitor must ensure that safety signs are integrated within his exhibition area.

The arrangement of machinery within the booth must also be such that it does not obstruct or impair accessibility and accessibility to emergency exits.

## **RAISED AREAS (MEZZANINES)**

Raised offices or representation areas (mezzanines) are allowed from 2.50 m in height and for a maximum width equal to 60% of the area of the lower floor to be built in non-perimeter areas, spaced at least 50 cm apart, of the stand.

It is specified that the setting up of a second floor must have received written approval of the project from FederUnacoma Surl and Nuova Fiera del Levante after obtaining the necessary technical documentation.

## **PLATFORMS**

Platforms are permitted, in the construction of which the Exhibitor is required to comply with the regulations pertaining to the removal of architectural barriers. Each platform must be connected to the floor of the pavilion, in the passages intended for the public with gradines of adequate rise and tread and with at least one slide with a slope of no more than 8%. Each stall equipped with a platform must be accessible with at least one chute. Steps or slides must not obstruct the paths of the public in the aisle.

## **SUSPENDED CEILINGS AND CEILINGS**

Stand roofs are allowed only if they are made with suspended ceilings or wide mesh ceilings that allow the proper use of fire and air conditioning systems.

## **GLAZED WALLS.**

If the set-up also includes glazed walls placed in direct contact with the public, these walls must comply with EU Construction Products Regulation 305/2011, implemented by Legislative Decree No. 16 of 16.06.2017, as well as subsequent amendments and additions. Large glazed walls with a load-bearing function must be integrated with the appropriate support structure (e.g. metal frame).

Date \_\_\_\_\_

Stamp and signature \_\_\_\_\_



AGRILEVANTE  
by CIMA

## ALLEGATO 1 – MODULO DI AUTORIZZAZIONE ALLESTIMENTI ATTACHMENT N.1 – EXHIBITION SET-UP AUTHORIZATION FORM

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La sottoscritta Azienda (*The Exhibitor company*):

Pad. (*Hall.*) Stand. (*Booth.*)

### AUTORIZZA IL PROGETTO DI ALLESTIMENTO HEREBY AUTHORIZES THE EXHIBITION SET-UP

dell'Azienda (*Of the following adjacent company*): \_\_\_\_\_

Pad. (*Hall.*) \_\_\_\_\_ Stand. (*Booth.*) \_\_\_\_\_

Richiesta ricevuta in data (*Receiving date*) \_\_\_\_/\_\_\_\_/\_\_\_\_

da (*from*):

ESPOSITORE (*EXHIBITOR*) \_\_\_\_\_

ALLESTITORE (*STAND BUILDER*) \_\_\_\_\_

**NOTE (NOTES):**

Data (*Date*),

Timbro e Firma del legale rappresentante

*Stamp and signature of legal representative*